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Rules & Policies - Updated January 2018

Welcome to High Desert Gymnastics! Please take a few minutes to read our updated Rules and Policies to ensure the best communication between our Jr. Olympic Training Center staff and your family, and **sign, date and return the back page.**

- 1). **INSTRUCTION TIMES:** We offer weekly classes, which begin promptly at the scheduled time. We ask that you respect the starting time and have your child/children here and ready to start on time. The Pre-school class is a scheduled 45 minute class with 40 minutes of instruction. The Level 1 and higher classes are scheduled 60 minute classes with 55 minutes of instruction. There is a five minute window in our schedule to allow for one class to safely exit before the next begins.
- 2). **PAYMENT POLICY:** We limit class sizes to ensure the best possible instruction for your child/children. The classes are continued all year round. In order for your child to progress in the sport of gymnastics, training must be consistent. Long absences make their progress and advancement more difficult. When your child is placed in a particular class on a particular day, their place is "held" each month with payment PRIOR TO OR ON THE FIRST CLASS OF EACH MONTH. If you are unable to make the first class for sickness or other reasons, you MUST call and confirm that you still want your place. Payment must also be made BEFORE OR ON THE DAY YOU COME BACK. If, due to financial hardship, you are unable to make the entire payment prior to or on the 1st class of the month, the payment for only the 1st day is allowed, but MUST be made PRIOR to their entering the class. Payments may be made for the balance of the month, but you must make arrangements with the desk attendant. We are willing to work with you! There is a \$10 late fee due on the 2nd week if you have not made payment, not shown up for 1st class, nor called. Again, if no payment has been made your child will not be allowed to participate.
- 3). **CLASS MAKEUP POLICY:** Each month you pay for that calendar month which is approximately 4 classes. If there are 5 weeks in the month you are not charged extra. We will no longer be pro-rating any months with 3 weeks except for December. Makeup classes are only offered if your child is sick or there is a family emergency, and you have the courtesy of CALLING WHEN YOU ARE GOING TO MISS. If you don't show up for a class, nor do you call us, you will not be offered a makeup class.
- 4). **OTHER SIBLINGS/PETS/SMOKING:** Due to space limitations and safety concerns at our current location, we ask that you watch your other siblings at all times. We have a TV in the waiting area with appropriate movies that they are welcome to watch while quietly waiting. They are not allowed to run unsupervised in our parking area, as parents driving in may not see them. Pets must be kept in your vehicles at all times as some people have allergies. Smoking is NOT permitted anywhere on the property.
- 5.) **PROGRAM SPONSORSHIPS:** Your family members can make tax-deductible sponsorships through Soaring High Academy. Ask us how! See our website at www.soaringhighacademy.com

Yes, I have read, understood, and agree with the Rules and Policies -Updated January 2018 from High Desert Gymnastics Center.

I agree and hereby initial the following sections:

- 1.) INSTRUCTION TIMES _____
- 2.) PAYMENT POLICY _____
- 3.) CLASS MAKEUP POLICY _____
- 4.) OTHER SIBLINGS/PETS/SMOKING _____
- 5.) PROGRAM SPONSORSHIP _____

PLEASE PRINT YOUR NAME:

SIGNATURE

DATE